



INSTRUCTOR CERTIFICATION REQUEST

Submission of this form indicates that you have met all of the requirements of the Law Enforcement Standards Board (LESB) for instructor certification in the topic/s requested as set forth in the LESB Policy and Procedures Manual.

Last Name	First Name	Middle Initial	
SSN (last 4 only)	Home or Cell Phone #	Work Phone #	
Home Mailing Address	City	State	Zip Code
E-mail Address	Sponsoring Agency (Name of LESB-certified Training Academy or Wisconsin Law Enforcement Agency Endorsing your Instructor Certification)		

INSTRUCTOR DEVELOPMENT (v Check One)

I completed the 32-Hour Criminal Justice Instructor Development Course (CJ-IDC) within the past two (2) years*.

Date Completed:

***Submit a copy of your CJ-IDC Course Completion Certificate with this form**

Exempt - I am currently a LESB-certified instructor seeking to add certification in a new topic/s.

OCCUPATIONAL EXPERIENCE (v Check all boxes that apply to you)

If your occupational experience was attained while working in another state, include a copy of your certificate or license from the other state along with verification of occupational experience from your former employer or state POST agency.

I have acquired 3 years of full-time or at least 6,000 hours, occupational experience as a certified law enforcement officer in the state of Wisconsin or another state **and** have attained an associate degree or at least 60 associate degree level or higher college credits and wish to become certified to instruct LESB-approved curriculum in preparatory law enforcement officer training topics.

I have acquired at least 3 years of full-time or at least 6,000 hours, occupational experience as a certified jail officer in the state of Wisconsin or another state **and** have a high school degree or hold an equivalent diploma and wish to become certified to instruct LESB-approved curriculum in preparatory jail officer training topics. Applicants wishing to instruct in Professional Communications Skills (PCS) must have attained at least 60 associate degree level or higher college credits.

I have acquired at least 3 years of full-time or at least 6,000 hours, occupational experience as a certified secure juvenile detention officer in the state of Wisconsin or another state **and** have a high school degree or hold an equivalent diploma and wish to become certified to instruct LESB-approved curriculum in preparatory secure juvenile detention officer training topics.

EDUCATIONAL EXPERIENCE (v Check your highest level of education beyond high school)

I have attained the following level of post-high school education from a Wisconsin technical college system district or its accredited equivalent from another state or a college or university that is accredited by an accrediting agency or association that is acknowledged by the United States Secretary of Education.

- | | | |
|---|--|---|
| <input type="checkbox"/> 60 or More Credits/No Degree | <input type="checkbox"/> Master's Degree | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Associate Degree | <input type="checkbox"/> Ph.D. | |
| <input type="checkbox"/> Bachelor's Degree | <input type="checkbox"/> Juris Doctorate | |

LAW ENFORCEMENT TOPICS (✓ Check all appropriate)

General Law Enforcement Instructor

General Law Enforcement Instructors are permitted to instruct LESB-approved curriculum in those preparatory law enforcement training topics that do not require completion of an additional topic-specific instructor course. Additional requirements must also be met for instructor certification in Constitutional Law and Officer Wellness.

The following topics require completion of a topic-specific instructor course. If you are requesting certification in any of the following topics, submit a copy of your topic-specific instructor course completion certificate/s with this form.

Defense & Arrest Tactics (DAAT) Instructor

Emergency Vehicle Operation and Control (EVOC) Instructor

Handgun Instructor (Applicants who completed the LESB-approved Firearms Instructor Course prior to January 1, 2015)

Handgun & Rifle Instructor (Applicants who complete the LESB-approved Handgun & Rifle Instructor Course after January 1, 2015, and/or LESB-certified Handgun (Firearms) Instructors who complete an LESB-approved Rifle Instructor Course after January 1, 2015)

Operating While Intoxicated/Standardized Field Sobriety Testing (OWI/SFST) Instructor

Professional Communication Skills (PCS) Instructor

Scenario Instructor

Tactical Emergency Casualty Care for Law Enforcement Officers (TECCLEO) (Applicants must be licensed by the Wis. Dept. of Health Services as an EMT-Basic or higher (application must include copy of license), and the applicant must be a LESB-certified General Law Enforcement Instructor.)

Tactical Response Instructor

Vehicle Contacts Instructor

To be eligible for Constitutional Law Instructor certification you must have a Master's Degree and 5 years of experience as a certified law enforcement officer, or a Bachelor's Degree and 7 years of experience as a certified law enforcement officer.

Constitutional Law

To be eligible for Officer Wellness Instructor certification you must have a minimum of 7 years of experience as a certified law enforcement officer and you must have completed a suicide prevention training course. Include a copy of your suicide prevention training certificate with this form.

Officer Wellness

JAIL TOPICS

General Jail Instructor

General Jail Instructors are permitted to instruct LESB-approved curriculum in those preparatory jail training topics that do not require completion of an additional topic-specific instructor course.

The following topics require completion of a topic-specific instructor course. If you are requesting certification in either of the following topics, submit a copy of your topic-specific instructor course completion certificate/s with this form.

Principles of Subject Control (POSC) Instructor

Professional Communication Skills (PCS) Instructor

SECURE JUVENILE DETENTION TOPICS

General Secure Juvenile Detention Instructor

General Secure Juvenile Detention Instructors are permitted to instruct LESB-approved curriculum in those preparatory secure juvenile detention training topics that do not require completion of an additional topic-specific instructor course.

The following topic requires completion of a topic-specific instructor course. If you are requesting certification in either of the following topics, submit a copy of your topic-specific instructor course completion certificate/s with this form.

Principles of Subject Control (POSC) Instructor

Professional Communication Skills (PCS) Instructor

I have reviewed the LESB-approved preparatory training curriculum on WILENET and agree to adhere to the curriculum for the topic/s that I am seeking certification to instruct.

I have included a letter of endorsement from my sponsoring agency (administrator of a Wisconsin law enforcement agency or the training director of a LESB-certified training academy).

Signature

Date

Fax to: (608) 294-2954 -or- Scan and E-mail to: phillipsta@doj.state.wi.us -or-
Mail to: Training and Standards Bureau, P.O. Box 7070, Madison, Wisconsin 53707-7070

**All required documentation must accompany this form.
If incomplete, this form will not be processed and will be returned to you.**