



PEG LAUTENSCHLAGER  
ATTORNEY GENERAL

January 2, 2004

LAW  
ENFORCEMENT  
BULLETIN

WISCONSIN DEPARTMENT OF JUSTICE ★

VOL. LVI, NO. 1

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**STATE OF WISCONSIN - DEPARTMENT OF JUSTICE**  
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**Madison, Wisconsin 53707-7857**

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1578 South 11th Street, Milwaukee, WI 53204-2860  
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414/382-7500

campmj@doj.state.wi.us

**CRIME LABORATORY-WAUSAU**

7100 Stewart Avenue, Wausau, WI 54401-9339  
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**GAMING ENFORCEMENT BUREAU & FINANCIAL CRIMES UNIT**

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**HIGH TECHNOLOGY & ANALYTICAL SERVICES BUREAU**

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hirschcr@doj.state.wi.us

**OFFICE OF CRIME VICTIM SERVICES**

Nancy Nusbaum, Director

17 W. Main Street, P.O. Box 7951, Madison, WI 53707-7951

608/266-0109

nusbaumnj@doj.state.wi.us

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## MESSAGE FROM THE ATTORNEY GENERAL

*Dear Law Enforcement Official:*

*An informed citizenry is the bedrock of representative government. In order to properly observe, participate in, and critique their government, Wisconsin citizens must be assured that the operations of government occurs in the full light of day.*

*By state law, the Attorney General's office has the responsibility of providing advice regarding and enforcing the requirements of this state's Open Meetings Law. By properly educating government officials as to their responsibilities to ensure that Wisconsin's policy of openness in government is achieved, my office hopes to prevent many of the unintentional violations of the law that may occur. By fully informing governmental officials, this office can limit prosecutions to those who violate our Open Meetings Law despite a proper understanding of its requirements.*

*In November and December, Assistant Attorneys General from my office presented five well-attended public seminars on Open Meetings Law, Public Records Law and laws relating to public integrity in locations throughout the state, to law enforcement officers and employees, state and local government officers and employees, and members of the general public.*

*The audience was introduced to the 2003 edition of the Open Meetings Law Compliance Guide, designed to offer guidance to government officials on their duties and responsibilities, and to provide information to the public on its rights under the law. This publication is also now available on the Wisconsin Department of Justice web site, [http://www.doj.state.wi.us/dls/docs/op\\_rec.pdf](http://www.doj.state.wi.us/dls/docs/op_rec.pdf).*

*In addition, Department of Justice legal staff is available to provide telephone technical assistance on the Open Meetings Law and Public Records Law. Please contact Connie Anderson (608) 266-3952, and she will direct your call to the appropriate attorney.*

*The success of the Fall 2003 seminars has demonstrated a need for additional Open Meetings, Public Records and Public Integrity Seminars. My office will be presenting these seminars at various locations around the state in February and March. Assisting me will be Department of Justice assistant attorneys general and investigators with expertise in these areas of our laws. A schedule follows.*

*Very truly yours,*

A handwritten signature in black ink, appearing to read "Peg L." followed by a stylized flourish.

*Peg Lautenschlager  
Attorney General*

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**CORRESPONDENCE/MEMORANDUM****DEPARTMENT OF JUSTICE**

To: State Law Enforcement Officers  
State Prosecutors

From: Peggy A. Lautenschlager  
Attorney General

Subject: **Public Records, Open Meetings, and Public Integrity Seminars**

I am very pleased to invite you to join me at an informational seminar on public records, open meetings, and public integrity laws. We are once again presenting these seminars at various locations around the state.

We will provide an overview of these topics, provide reference materials, and answer questions. You can register for this free seminar by e-mail to [registration@doj.state.wi.us](mailto:registration@doj.state.wi.us) or call (608) 266-7876.

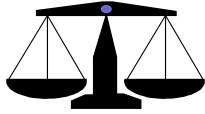
**February 18 (Wednesday) 9 a.m.- Noon**  
*Hosted by Waukesha County Technical College*  
800 Main Street  
Pewaukee, WI

**February 19 (Thursday) 9 a.m.- Noon**  
*Hosted by Chippewa Valley Technical College*  
620 W. Clairemont Avenue  
Eau Claire, WI

**March 17 (Wednesday) 9 a.m.- Noon**  
*Hosted by the UW Platteville Department of Criminal Justice*  
University Rooms  
Pioneer Student Center  
Platteville, WI

**March 19 (Friday) 9 a.m.- Noon**  
*Hosted by the Fond du Lac Police Department*  
126 N. Main Street  
Fond du Lac, WI

**March 30 (Tuesday) 9 a.m.- Noon**  
*Hosted by Blackhawk Technical College*  
North Commons  
6004 Prairie Road  
Janesville, WI



## LEGAL POINTS

*If you have any comments regarding Legal Points, please contact Dave Perlman, Assistant Attorney General, P.O. Box 7070, Madison, WI 53707-7070, 608/266-1420, fax: 608/266-7869.*

### **United States v. Banks**

**Decided by the United States Supreme Court on 12/3/03**

#### **Legal Issue:**

How long must the police reasonably wait in the execution of a knock and announce search warrant for drugs before making a forcible entry? The United States Supreme Court held that a wait of 15 seconds was sufficient.

#### **Facts:**

With information that the defendant was selling cocaine at his home the police obtained a search warrant for the defendant's two-bedroom apartment. The search warrant was a conventional knock and announce warrant, as there were no circumstances to justify a no-knock warrant.

The police arrived at the defendant's residence about 2 o'clock in the afternoon and called out "police-search warrant" and knocked hard on the door. There was no indication that anyone was home and after waiting 15 to 20 seconds with no answer, the officers broke open the door with a battering ram.

During the time that the police had knocked and announced the defendant was in the shower and he later testified that he had heard nothing. However the defendant did hear his door crashing down and he ran out of the shower and confronted the police. The search warrant produced weapons, crack cocaine, and other evidence of drug dealing.

The defendant's argument: The defendant argued that the evidence obtained from the warrant should be suppressed because the police had made an illegal forcible entry into his home since they did not have a no-knock warrant and had not waited a reasonable amount of time before ramming the door down.

#### **The state's position:**

The state argued that they had waited a reasonable amount of time after knocking and announcing and to wait any longer would unduly create a strong risk that the drug evidence would be destroyed before they could begin their search.

The court's holding: The United States Supreme court upheld the police's forcible entry as lawful because under the circumstances they had waited a reasonable amount of time. The court reasoned that the defendant being in the shower was irrelevant to the analysis as the officers would have no reason to know that and the key in evaluating reasonableness is what a reasonable officer on the scene would think. The court believed that a reasonable officer on the scene would believe that to wait any longer than 15 seconds would unduly jeopardize the possible evidence. The court noted that a factor in the reasonableness was the time of day as it is likely that in the mid-afternoon there would be people up and around in the home who could destroy evidence. Importantly the court noted that the primary factor is not how long it might take a defendant to get to the door but rather how long it might take the defendant to destroy the evidence. Hence the court found the 15 second wait before the forcible entry to be reasonable.

#### **Note:**

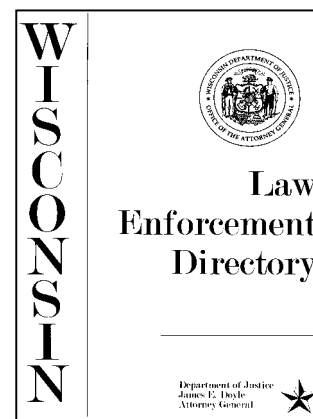
It is important to note that this was a drug search warrant case. The court observed that drugs are easily destroyed and that was a consideration in finding a relatively short wait to be reasonable. It is very likely that the court, absent other factors, would not endorse such a short wait if the search warrant was for less easily destructible evidence. Also the court might not have endorsed this wait if the search warrant execution had occurred late at night when people would be normally sleeping. Naturally if you have serious concerns about the destruction of evidence or safety risks the prudent course would be to attempt to get no-knock authorization from the judge in the first place. Also, as every case is evaluated by its facts, it also could be that circumstances, which become known to the officer after knocking and announcing, could justify a shorter or longer wait than 15 seconds. In any event it would seem that in most cases when the police are executing a conventional search warrant for drugs they should wait a minimum of 15 seconds after announcement before attempting a forcible entry. We now have guidance that in those type cases it would not be necessary to wait longer.

## WISCONSIN LAW ENFORCEMENT DIRECTORY

Please submit all Directory changes in writing to Editor, Law Enforcement Bulletin, P.O. Box 7857, Madison, WI 53707-7857, fax 608/266-1656, [davisonde@doj.state.wi.us](mailto:davisonde@doj.state.wi.us).

For bound copies of the directory, contact the Wisconsin Department of Administration, Document Sales and Distribution Section, 202 S. Thornton Avenue, P.O. Box 7840, Madison, WI 53707-7840, 608/266-3358, fax 608/261-8150.

Information contained in this directory is also available via WILENET. Non-WILENET users can download each portion of the directory in a WORD or PDF format from [www.wilenet.org](http://www.wilenet.org). Certified officers can download the Law Enforcement Directory desktop application by logging in to the secure area of WILENET. The desktop application data is updated daily.



Please make the following additions and changes to the 2002 Wisconsin Law Enforcement Directory:

### **Altoona Police Department**

1904 Spooner Avenue  
Altoona, WI 54720  
Page 5

### **Arena Police Department**

Lonnie A. Drinkall, O.I.C.  
[arenapd@charterinternet.net](mailto:arenapd@charterinternet.net)  
Page 6

### **Bonduel Police Department**

Mike O. Ruelle, Chief  
Page 9

### **Cameron Police Department**

Terry L. Skaar, Chief  
Page 11

### **Cudahy Police Department**

David L. Tellock, Chief  
Page 16

### **Darlington Police Department**

[policedepartment@cityofdarlingtonwi.org](mailto:policedepartment@cityofdarlingtonwi.org)  
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### **Dodgeville Police Department**

David E. Kieffer, Chief  
Page 17

### **Fond du Lac Police Department**

Tony R. Barthuly, Chief  
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### **Green Bay Police Department**

Craig VanSchyndle, Chief  
Page 24

### **Hortonville Police Department**

111 S. Nash Street, P.O. Box 99  
Hortonville, WI 54944-0099  
Page 25

### *NEW:*

### **Lac Courte Oreilles Tribal Police**

William C. Morrow, Law Enforcement Coordinator  
13394 W. Trepania Road  
Hayward, WI 54843  
Phone: (715) 634-0102, ext. 121  
Fax: (715) 634-0107  
[lcolawenforce@hotmail.com](mailto:lcolawenforce@hotmail.com)  
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### **Milwaukee Police Department**

Nanette H. Hegerty, Chief  
Page 38

### **Neenah Police Department**

Raymond L. Appel, Chief  
Page 40

### **Park Falls Police Department**

400 Fourth Avenue South, P.O. Box 146  
Park Falls, WI 54552  
[561@charter.net](mailto:561@charter.net)  
Page 44

### **Shullsburg Police Department**

190 N. Judgement Street  
P.O. Box 297  
Shullsburg, WI 53586  
Fax: (608) 965-3388  
[policedept@cityofshullsburg.org](mailto:policedept@cityofshullsburg.org)  
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### **University of Wisconsin (Eau Claire)**

Randall Beger, Coordinator  
Department of Political Science  
Criminal Justice Program  
Eau Claire, WI 54702  
Phone: (715) 836-2847  
Page 58

### **Black, Kerry L..... (608) 776-4980**

Chief, Darlington Police Department  
[kerry.black@cityofdarlingtonwi.org](mailto:kerry.black@cityofdarlingtonwi.org)  
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(Cont . . .)

**Chaney, Todd W.**.....(715) 839-6090  
 Director of Public Safety, Altoona Police Department  
 toddc@ci.altoona.wi.us  
 Page 68

**Hegerty, Nanette H.**.....(414) 933-4444  
 Chief, Milwaukee Police Department  
 nheger@milwaukee.gov  
 Page 71

**Kieffer, David E.**.....(608) 935-3238  
 Chief, Dodgeville Police Department  
 dpdchief@charterinternet.com  
 Page 72

**Meyer, Dean C.** ..... (715) 532-2200  
 Sheriff, Rusk County Sheriff's Office  
 dm101@ruskcountywi.us  
 Page 74

**Tellock, David L.**..... (414) 769-2260  
 Chief, Cudahy Police Department  
 tellockd@ci.cudahy.wi.us  
 Page 77

**Kohler Police Department**  
<http://www.kohlerpolice.com>  
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## FBI OFFICERS KILLED SUMMARY



These statistics represent preliminary information received by the FBI, January through November 2003:

Forty-six law enforcement officers have been killed due to criminal actions. During the same time period in 2002, 53 officers were slain. In 2003, 27 officers were slain in the south, 11 in the west, five in the midwest, and three in the northeast. Of the 46 officers slain, thirteen were performing traffic stops, eight were answering disturbance calls, eight were attempting other arrests, six were ambushed, five were investigating suspicious persons or circumstances, three were handling prisoners, one was answering burglary call, one was answering roppery call, and one officer was killed during drug-related matter. Firearms were used in 38 of the killings (29 handguns, eight rifles, and one shotgun), vehicles were used in six killings, knife was used in one, and police baton was used in one killing. Twenty-seven officers were wearing protective vests. There have been 42 separate incidents in which these 46 officers have been slain. Forty-one of the 42 incidents have been cleared by arrest or exceptional means. Fifty-eight law enforcement officers have been accidentally killed. During the same time period in 2002, 68 officers were accidentally killed. In 2003, 40 officers were killed in automobile accidents, eight were struck by vehicles, four were killed in motorcycle accidents, two officers fell, one was killed in an aircraft accident, one was electrocuted, one drowned, and one was accidentally shot by self-inflicted gunshot wound while handling weapon. Twenty-six deaths occurred in the south, 12 in the midwest, 11 in the west, seven in the northeast, and two in the U.S. Territory of Puerto Rico.

## Incident Summaries

**Green Lake County Sheriff's Office, Wisconsin,** advised Veteran Deputy, aged 38, with 13 years law enforcement experience with agency was feloniously shot on 10/19/2003. At approximately 4:13 p.m., two deputies responded in separate vehicles to domestic disturbance call at residence. Veteran deputy had been warned about subject's possible violent history. Wearing body armor, deputy proceeded to trunk of his vehicle to retrieve long-barreled weapon. Immediately upon opening trunk, veteran deputy received fatal gunshot wound to neck from AK-47 assault rifle used by subject who was standing on second floor balcony of his apartment. Second deputy immediately returned gunfire causing subject to retreat back into his apartment. At approximately 3 a.m., on October 20, Green Lake County Sheriff's officers entered subject's apartment and found subject dead with apparent self-inflicted gunshot wound.

**Burbank Police Department, California,** advised Officer, aged 26, with less than one year of law enforcement experience with agency was feloniously shot on 11/15/2003. At approximately 6:30 a.m., fifteen-year-veteran officer conducted patrol of parking lot behind hotel known for narcotic trafficking and auto theft. Observing SUV with no license plates (paper plates) parked in shadows of lot, officer approached vehicle occupied by two individuals. After driver could not supply license or registration, officer returned to police unit requesting assistance. Upon arrival of responding officer, both officers approached subjects' vehicle. Subjects, both armed with two handguns, jumped out of SUV and began firing approximately 30 round at officers. Before being fatally wounded from numerous rounds, responding officer was able to return 15 rounds of gunfire. Veteran officer, in stable condition at local hospital, received gunshots to his neck and stomach. Subject, driver of vehicle, was fatally wounded. Other subject, after running from scene, is currently being sought by numerous law enforcement agencies.

*Additional details regarding these incidents are not available at this time. Should you wish to obtain information for condolence purposes, please contact your department's law enforcement online (LEO) representative.*





## CONFERENCE CALENDAR

- January 14-15, 2004      **Communicating in a Changing Security Environment**  
Milwaukee, Wisconsin  
Contact: Linda Czernicki, 414/229-6329, czernick@uwm.edu
- January 14-16, 2004      **2004 WDAA/SPET Winter Conference**  
Appleton, Wisconsin  
Contact: Aleta Niebuhr, SPET Program, 608/267-9746, niebuhrac@doj.state.wi.us
- January 20-22, 2004      **Annual Wisconsin Law Enforcement Executive Development Conference**  
Wisconsin Dells, Wisconsin  
Contact: Dennis Fortunato, Fond du Lac Police Department, 920/929-3221
- January 26-30, 2004      **2004 New Chiefs & Sheriffs Training Seminar**  
Madison, Wisconsin  
Contact: Barbara J. Miller, Training & Standards, 608/267-4582  
millerbj@doj.state.wi.us
- February 1-4, 2004      **WSDSA Winter Training Conference**  
Wisconsin Dells, Wisconsin
- February 18, 2004      **Public Records, Open Meetings, and Public Integrity Seminar**  
Pewaukee, Wisconsin
- February 19, 2004      **Public Records, Open Meetings, and Public Integrity Seminar**  
Eau Claire, Wisconsin
- March 2-5, 2004      **2004 Wisconsin Chiefs of Police Association Mid-Winter Training Conference**  
Kimberly, Wisconsin  
Contact: Chief David L. Peterson, Fox Valley Metro Police Department, 920/788-7505
- March 10, 2004      **2004 LETOA Spring Conference**  
Wisconsin Dells, Wisconsin  
Contact: Paul Clarke, 715/675-3331, ext. 4481, clarke@ntc.edu
- March 17, 2004      **Public Records, Open Meetings, and Public Integrity Seminar**  
Platteville, Wisconsin
- March 19, 2004      **Public Records, Open Meetings, and Public Integrity Seminar**  
Fond du Lac, Wisconsin
- March 30, 2004      **Public Records, Open Meetings, and Public Integrity Seminar**  
Janesville, Wisconsin
- April 22-23, 2004      **Wisconsin Jail Association Spring Conference**  
Wisconsin Dells, Wisconsin  
Contact: President John Berg, bergoffice2@hotmail.com, www.wija.org
- April 28-30, 2004      **Wisconsin Association of Homicide Investigators Annual Training Conference**  
La Crosse, Wisconsin  
Contact: Lt. Shawn Haney, 608/284-6153, haney@co.dane.wi.us
- May 16-18, 2004      **Wisconsin Professional Police Association 72<sup>nd</sup> Annual Convention**  
Wisconsin Dells, Wisconsin  
Contact: Judy Urso, WPPA, 608/273-3840
- May 27-28, 2004      **Attorney General's Law Enforcement Conference**  
La Crosse, Wisconsin  
Contact: Diana Davison, DOJ, 608/266-5710, davisonde@doj.state.wi.us
- June 14-17, 2004      **2004 SPET Summer Conference**  
Wisconsin Dells, Wisconsin  
Contact: Aleta Niebuhr, SPET Program, 608/267-9746, niebuhrac@doj.state.wi.us
- August 8-11, 2004      **2004 Wisconsin Chiefs of Police Association Annual Conference**  
Mosinee, Wisconsin  
Contact: Chief Daniel Vergin, Everest Metro Police Department, 715/359-4202 or  
Chief Bill Schremp, Rothschild Police Department, 715/359-3879

The University of Wisconsin-Milwaukee, Helen Bader School of Social Welfare  
and  
The Federal Bureau of Investigation (FBI)

Proudly present:

**Communicating in a Changing Security Environment:  
Law Enforcement's Response to Post 9/11 High Visibility Situations**

Speaker: Dennis D. Staszak  
Supervisory Special Agent Instructor  
FBI Academy, Quantico, Virginia

On January 14-15, 2004

9:00 am – 3:00 pm

At the

Zelazo Center for the Performing Arts  
2419 E. Kenwood Blvd.  
Milwaukee, Wisconsin 53201

The following topics will be discussed:

- Global, regional, and national issues affecting local law enforcement
- Post 9/11 media trends affecting law enforcement
- Role and function of the media after a terrorist act
- Preplanning for the interview with the reporter
- Getting your message across
- Answering reporters' "tough" questions
- Appearing your best during pre recorded/live interviews
- Preplanning for crisis or high visibility situations
- Law enforcement's response when it is the victim of inaccurate reporting
- Lessons learned during the Washington metro area sniper investigation

For Law Enforcement and who else of interest

Cost: **\$20.00** to cover refreshments and facility charge.

Communicating in a Changing Security Environment  
Application Form

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fee Enclosed: \$ \_\_\_\_\_

Check     Visa     MasterCard # \_\_\_\_\_

Credit Card Signature \_\_\_\_\_

Return form with payment to:

Linda Czernicki, Room 1081  
UW-Milwaukee, Helen Bader School of Social Welfare  
2400 E. Hartford Avenue  
Milwaukee, WI 53201  
Or fax to 414/229-5311

**2004 Wisconsin Sheriffs & Deputy Sheriffs  
Winter Conference  
February 1-4, 2004  
Howard Johnson Hotel & Conference Center  
655 Frontage Road, I-90/94 Exit 87  
Wisconsin Dells, WI 53965  
Telephone (608) 254-8306**



**Conference Fees:**

Members-before January 10 - \$25.00\*; Members-after January 10 - \$225.00  
 Non-Members - \$225.00  
 One Day Only - Dr. Stephen R. Covey, February 3 - \$120.00  
 \*Note: If your membership is not current as of October 15, 2003, you will be required to pay the non-member fee.

**Sunday, February 1, 2004**

10:00 a.m.           **Registration**  
 1:00-3:30 p.m.      **John Walsh**  
                           The New America's Most Wanted:  
                           America Fights Back  
                           *Living Life With A Mission*  
 4:00 p.m.           **Super Bowl Party**

**Monday, February 2, 2004**

7:00 a.m.-2:00 p.m. **Registration**  
 8:00 a.m.-Noon     **Gordon Graham**  
                           Graham Research Consultants  
                           *Risk Management for Law Enforcement*  
 12:00-12:30 p.m.   **Lunch**  
 12:30-2:30 p.m.    **Gordon Graham** (continued)  
 2:30-4:00 p.m.     **Vendor Display Teardown/Setup**  
 4:00-6:30 p.m.     **Vendor Display**

**Tuesday, February 3, 2004**

8:00 a.m.-4:00 p.m. **Dr. Stephen R. Covey**  
                           FranklinCovey Company  
                           *Seven Habits of Highly Effective People*  
 4:00-5:00 p.m.     **Annual Business Meeting**  
 7:00 p.m.           **Banquet**  
                           **Dr. Stephen R. Covey**  
                           FranklinCovey Company  
                           *Seven Habits of Highly Effective Policing*

**Wednesday, February 4, 2004**

8:00-10:30 a.m.    **Gary Klugiewicz,**  
                           **Dave Young and John Meyer**  
                           FVTC Tactical Training Division  
                           *Using Force in a Litigious Society*  
 10:30 a.m.-Noon   **Dave Perlman**  
                           Wisconsin Department of Justice  
                           *Legal Update*  
 12:00 Noon         **Adjourn**

**Registration Form – WS&DSA Winter Training Conference**

Name: \_\_\_\_\_  
 County: \_\_\_\_\_ Title: \_\_\_\_\_  
 Agency \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_

Registration Fee: \$25.00 for current members with paid membership as of October 15, 2003 and \$225.00 for non-current paid memberships and non-member. To attend the Dr. Stephen Covey seminar only on "Seven Habits of Highly Effective Practitioners," Tuesday, February 3, 2004, the registration fee is \$120.00.

Return by January 10, 2004 to:

Wisconsin Sheriffs & Deputy Sheriffs Association  
 P.O. Box 145  
 Chippewa Falls, WI 54729-0145

**2004 LETO SPRING CONFERENCE**

**L.E.T.O.A Presents**  
**Police – Media Relations**  
 Training for Mutual Effectiveness

The media are among our most persistent and powerful points of contact with the public. Like it or not, the media are now a fact of our life. Engagement is inevitable; victory is optional. We can work with the media effectively, under controls consistent with our law enforcement mission, but we need the training now, before the news crews show up at our door. Having a “no comment” policy on the books will not stop a reporter on the scene of your next big call from asking questions of an officer on the outer perimeter. This session will prepare training officers to understand the relationship between the police and the media, the rules of engagement in police/media encounters, the special role played by the police subject matter experts (trainers) and media survival skills for the patrol officer.

Your Presenter:

**Richard A. Rosenthal, Jr.**  
 President, RAR Communications, Inc.

*“Sending an untrained officer to work with the media makes about as much sense as on-the-job SWAT training; in either case the officer is going to be ineffective, and somebody could get hurt. Remember, good media relations means good public relations; in this era of community-oriented policing that alone makes this training essential.”*

WHEN: **March 10, 2003** Early Registration Tuesday, March 9<sup>th</sup>, 6:00-7:00 p.m.  
 Wednesday Registration 7:30 a.m. Session 8:30 a.m. to 5:00 p.m.

WHERE: RainTree Resort & Conference Center, Wisconsin Dells, WI (www.dellsraintree.com)

COST: **\$50.00** Current Members **\$70.00** Non-members (Includes Lunch)

LODGING: **Make your reservations by calling the RainTree at (888) 253-4386**  
Mention you are with LETOA to secure State Rate lodging

Additional Details contact Paul Clarke at 715-675-3331, ext. 4481, or [clarke@ntc.edu](mailto:clarke@ntc.edu)

**LETOA 2004 Spring Conference Registration**

Name: \_\_\_\_\_ Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Are you new to L.E.T.O.A?  Yes  No

Check enclosed for \$ \_\_\_\_\_ (\$50 for current member, \$70 for non-members)

Voucher for direct bill to the Training & Standards Bureau

**Add an extra \$10.00 late charge for all registrations postmarked after 02/27/04**

Send registration form and payment or voucher to:

Dave Ryun, Treasurer  
 Wood County Sheriff's Department  
 400 Market Street  
 Wisconsin Rapids, WI 54495-8095  
 (715) 421-8777

## Submit Your Employment Opportunities On-Line



The Department of Justice has automated the process of submitting an employment announcement for publication in the Law Enforcement Bulletin and posting on WILENET. The on-line submission form is on WILENET at [www.wilenet.org](http://www.wilenet.org). From the Welcome to WILENET page, click on Employment Opportunities then follow the link to submit course announcement. This link is open to the public; no login or password is required.

Agencies who wish to announce an employment opportunity should complete and submit the on-line form. The announcement will be stored in a database and will be immediately accessible by WILENET users. Announcements meeting the LEB publication deadline will be pulled from the database and printed in the bulletin each month.

Questions about the on-line announcement form should be directed to Sharon Miemietz, WILENET Manager, at [wilenet@doj.state.wi.us](mailto:wilenet@doj.state.wi.us) or 608/266-7380.

## EMPLOYMENT OPPORTUNITIES

*The employment information contained below is also available via WILENET at [www.wilenet.org](http://www.wilenet.org). This information is outside the secure area and can be viewed by anyone.*

*The Department of Justice is committed to affirmative action recruitment and selection as part of its affirmative action program. The Department encourages women, minorities and persons with disabilities to apply for positions announced in this Bulletin. The Department will not publish any position announcement that conflicts with its affirmative action and equal opportunity employment policies.*

### DNR PARK RANGER

Southern Unit - Kettle Moraine State Forest, Eagle, WI **Reason For Announcement:** Fill Vacancy, Seasonal. **Responsibilities:** Ability to perform functions of a police officer, enforcing DNR administrative code, state statutes including traffic laws; patrol by squad, foot and atv. Additional duties include operating contact stations, provide visitor information and maintenance of buildings and grounds. **Salary & Benefits:** \$9.00 per hour. Night differential at \$0.45 per hour, Weekend differential at \$0.60 per hour. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; 60 college credits; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment. **Apply:** 4:00 PM, 01/25/2004. Submit Resume, Agency Application. To Ranger Brian Lemke, Southern Unit - Kettle Moraine State Forest, S91 W39091 STH 59,

Eagle, WI 53119, Phone: (262) 594-6200, Fax: (262) 594-6222, Email: [brian.lemke@dnr.state.wi.us](mailto:brian.lemke@dnr.state.wi.us), Internet: [www.wiparks.net](http://www.wiparks.net). To obtain application materials: contact Forest HQ. **Note:** Oral interviews; Medical examination; Vision examination; Drug screening; Background investigation; Residency required; These are Limited Term Employment (LTE) positions and can be up to 40 hours per week from mid May through mid October. . AA/ADA/EOE

### DNR PARK RANGER

WI DNR - Mirror Lake & Rocky Arbor State Parks, Baraboo, WI **Reason For Announcement:** Fill Vacancy, Establish Eligibility List, Full-time, Part-time, Seasonal. **Responsibilities:** Enforce state laws and administrative code. Assist in search and rescue. Provide first-aid as needed. Patrol parks by squad, foot, bike and boat. Additional duties include operating contact stations, provide visitor information and maintenance of buildings and grounds. **Salary & Benefits:** \$9.00 per hour. Paid holidays; Weekend differential .60 per hour, .45 per hour night differential. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; 60 college credits; Ability to possess a firearm; No felony convictions; No

domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Must be a Wisconsin Resident. **Apply:** 01/31/2004. Submit Resume, Agency Application. To Ranger Jennifer Hudson, WI DNR - Mirror Lake & Rocky Arbor State Parks, E10320 Fern Dell Rd., Baraboo, WI 53913, Phone: (608) 254-2333, Fax: (608) 254-2934, Email: [jennifer.hudson-stanek@dnr.state.wi.us](mailto:jennifer.hudson-stanek@dnr.state.wi.us), Internet: [www.wiparks.net](http://www.wiparks.net). To obtain application materials: Contact park office. **Note:** Oral interviews; Medical examination; Vision examination; Drug screening; Background investigation; Residency required; Applications will be reviewed, successful candidates will be invited for an interview. AA/ADA/EOE

### DEPUTY SECRETARY

Dodge County Sheriff's Office, Juneau, WI **Reason For Announcement:** Establish Eligibility List, Full-time. **Responsibilities:** Under the general direction of the Chief Deputy Sheriff, performs clerical work, personal computer/word processing functions and keeping of financial records. **Salary &**

**Benefits:** \$14.52 - \$16.01 per hour. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 10; Clothing allowance; Longevity pay; Deferred compensation; Vacation.

**Qualifications:** U.S. citizen; High school diploma; Good verbal and written communication skills; Previous experience; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Ability to keyboard/type words per minute - 60; Knowledge and skills in operating computer systems; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Must meet requirements of Civil Service Commission. **Apply:** 4:00 PM, 01/16/2004. Submit Agency Application. To Personnel Department, Dodge County Sheriff's Office, 127 E. Oak Street, Juneau, WI 53039, Phone: (920) 386-3690, Fax: (920) 386-3545, Email: seske@co.dodge.wi.us. To obtain application materials: Call 920-386-3690, or email a request. **Note:** Written exam; Oral interviews; Drug screening; Background investigation. AA/ADA/EOE

#### DEPUTY SHERIFF

Dane County Sheriff's Office, Madison, WI **Reason For Announcement:** Establish Eligibility List, Full-time. **Responsibilities:** This position performs various functions including patrol, traffic law enforcement, supervision of inmates, criminal investigations, court bailiff and serving warrants and civil papers. **Salary & Benefits:** \$18.07 - \$23.17 per hour. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 12; Clothing allowance; Longevity pay; Deferred compensation; Education incentive pay; Vacation; Benefits include longevity pay of 3% to 12% over base salary and educational incentive pay up to 18% over base salary for a bachelors degree, Disability insurance, Paid Bereavement leave, Flexible Compensation Plan, Undesireable hours pay and Post Employment Health Plan. 12.5 paid holidays per year. **Qualifications:** U.S. citizen; Minimum age - 21; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; Two-years full-time work, military or college experience. Must meet Wisconsin Law Enforcement Standards Board education requirements within five years of hire date including a minimum of 60 college credits. **Apply:** Ongoing Recruitment.

Submit Agency Application. To Deputy Sheriff III Rick Treadwell, Dane County Sheriff's Office, 115 W. Doty St., Madison, WI 53703, Phone: (608) 284-6174, Email: treadwell@co.dane.wi.us, Internet: www.danesheriff.com. To obtain application materials: Website, E-mail or Phone Request. **Note:** Written exam; Oral interviews; Psychological profile; Medical examination; Vision examination; Drug screening; Background investigation; Wisconsin Residency required. Submit Dane County Deputy Sheriff employment application to Dane County Employee Relations Office, Room 418, City-County Building, Madison, WI 53709. Wages listed are effective September 21, 2003. AA/EOE

#### DISPATCHER/ TELECOMMUNICATOR

Outagamie County Sheriff's Office, Appleton, WI **Reason For Announcement:** Establish Eligibility List, Full-time. **Responsibilities:** Involves operation of a computer aided dispatch system, teletype and radio equipment to dispatch police, fire and ems units. Ability to work rotating shifts. **Salary & Benefits:** \$13.60 - \$18.18 per hour. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays; Clothing allowance; Deferred compensation; Vacation. **Qualifications:** Minimum age - 18; Good physical condition; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Ability to keyboard/type words per minute; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position. **Apply:** Ongoing Recruitment. Submit DJ-LE-330, Resume. To Outagamie County Sheriff's Office, 410 South Walnut Street, Appleton, WI 54911, Phone: (920) 832-1668, Fax: (920) 832-1534, Email: mogenskm@co.outagamie.wi.us, Internet: www.co.outagamie.wi.us. **Note:** Written exam; Oral interviews; Psychological profile; Medical examination; Drug screening; Background investigation. AA/ADA/EOE

#### FEDERAL AGENT (NUCLEAR MATERIALS COURIER)

U.S. Dept. of Energy, Office of Secure Transportation, Albuquerque, NM **Reason For Announcement:** Fill Vacancy, Full-time. **Responsibilities:** Responsible for the safe and secure transport of nuclear weapons, critical missile components and special nuclear materials. Provide in-transit security for nuclear materials and act as a counter

assault force in the event of an attack or attempted theft of nuclear materials.

**Salary & Benefits:** \$32,158 - \$50,851 per year. Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 11; Vacation; Federal 20 year retirement. (maximum entry age- 37 years old) Federal employee health benefits. Thrift savings Plan to supplement retirement. Room for career advancement. **Qualifications:** U.S. citizen; Minimum age - 21; Driver license; Good driving record; Good physical condition; High school diploma; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; Previous experience; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Law Enforcement, security, and/or military background with and emphasis on tactical training or a tactics background. Must be proficient with handguns and automatic weapons. Possess the ability to obtain a Class "A" CDL with Hazmat endorsement. **Apply:** Ongoing Recruitment. Submit Agency Application. To Agent Recruiter Frank Gallegos, U.S. Dept. of Energy, Office of Secure Transportation, P.O. Box 5400, Albuquerque, NM 87185-5400, Phone: (505) 845-6460, Fax: (505) 845-6257, Email: fgalegos@doeal.gov, Internet: http://www.usajobs.opm.gov. To obtain application materials: USOPM OF-612. **Note:** Oral interviews; Psychological profile; Polygraph examination; Medical examination; Vision examination; Drug screening; Background investigation; Physical fitness/agility screening; Must be eligible to obtain a "Q" clearance, Partake in the Personnel Assurance Program. Must be willing to relocate to Albuquerque, NM; Amarillo, TX; Oak Ridge, TN. ADA/EOE

#### JAIL/CORRECTIONS OFFICER

Walworth County Sheriff's Office, Elkhorn, WI **Reason For Announcement:** Establish Eligibility List, Full-time. **Responsibilities:** The Correctional Officer receives his/her powers from the Sheriff and is responsible for the intake processing of prisoners into the jail facility, the observation/care/custody of incarcerated inmates, and carrying out inmate discharge procedures upon the completion of the detention. **Salary & Benefits:** \$14.36 - \$17.67 per hour. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 10; Longevity pay; Deferred compensation; Vacation;

Long Term Disability Insurance, S125 Plan, Uniforms in accordance with labor agreement. . **Qualifications:** U.S. citizen; Driver license; Good driving record; Good physical condition; High school diploma; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Knowledge and skills in operating computer systems; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Eligibility for WI 120-hour Jail Officer Basic Course. To access all position requirements and download application, check our website listed below. Must complete 14-week correctional training officer course. **Apply:** Ongoing Recruitment. Submit Agency Application. To Recruitment Coordinator Sherry Iverson, Walworth County Sheriff's Office, PO Box 1001, Elkhorn, WI 53121, Phone: (262) 741-3400, Fax: (262) 741-3410, Email: [iverson@co.walworth.wi.us](mailto:iverson@co.walworth.wi.us). To obtain application materials: Download app from website - [www.co.walworth.wi.us](http://www.co.walworth.wi.us). **Note:** Written exam; Oral interviews; Psychological profile; Medical examination; Vision examination; Drug screening; Background investigation. AA/ADA/EOE

#### **JAIL/CORRECTIONS OFFICER**

Manitowoc County Sheriff's Office, Manitowoc, WI **Reason For Announcement:** Establish Eligibility List, Full-time, Part-time. **Responsibilities:** These positions will be responsible for the care and custody of jail inmates as well as providing for inmate's health and welfare needs as mandated by state, federal, and local guidelines. **Salary & Benefits:** \$16.49 per hour. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 10; Clothing allowance; Longevity pay; Deferred compensation; Education incentive pay; Vacation. **Qualifications:** U.S. citizen; Minimum age - 18; High school diploma. **Apply:** Ongoing Recruitment. Submit Agency Application. To Personnel Specialist Christine Eisenschink, Manitowoc County Sheriff's Office, 1110 S 9th Street, Manitowoc, WI 54220, Phone: (920) 683-4060, Fax: (920) 683-4499, Email: [chriseisenschink@co.manitowoc.wi.us](mailto:chriseisenschink@co.manitowoc.wi.us), Internet: [www.manitowoc-county.com](http://www.manitowoc-county.com). To obtain application materials: Request by phone, email, or download from [www.manitowoc-county.com](http://www.manitowoc-county.com). **Note:** Written exam; Oral interviews; Psychological profile; Drug screening;

Background investigation; Physical fitness/agility screening; The written exam will be administered at least quarterly on or around the weeks of July 7th, October 6th, January 5th, and April 7th. Applications must be received at least 2 wks before testing date to be eligible for that testing session. Testing may be conducted more frequently if necessary. . AA/ADA/EOE

#### **JUSTICE PROGRAM CHIEF**

Justice-Training and Standards Bureau, Madison, WI **Reason For Announcement:** Fill Vacancy, Full-time. **Responsibilities:** Plan, develop, implement, evaluate, and manage statewide law enforcement education and training programs. Make program and policy decisions which establish delivery systems and performance criteria for law enforcement education and training. **Salary & Benefits:** \$47,635 - \$65,000 per year. Salary dependent on qualifications. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 9; Deferred compensation; Vacation. **Qualifications:** Good verbal and written communication skills; Previous experience; Supervisory/Management Experience; Ability to perform essential functions of this position. **Apply:** 01/16/2004. Submit Agency Application. To Linda Schenk, Justice-Training and Standards Bureau, 17 W. Main St., Madison, WI 53702, Phone: (608) 267-9030, Fax: (608) 261-5808, Email: [schenkll@doj.state.wi.us](mailto:schenkll@doj.state.wi.us). To obtain application materials: For application instructions, visit our website at <http://www.doj.state.wi.us/dms/jobs.asp>. **Note:** Background investigation. AA/ADA/EOE

#### **LIMITED TERM SWORN RESERVE DEPUTY SHERIFF**

Jackson County Sheriff's Office, Black River Falls, WI **Reason For Announcement:** Fill Vacancy, Seasonal. **Responsibilities:** The person in this position performs duties that include: Enforcing state and local laws, traffic violations, park ordinances, ATV, boating and snowmobile laws. **Salary & Benefits:** \$10.38 - \$11.47 per hour. Salary dependent on qualifications. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; 60 college credits; Associate degree - Police Science ; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and

holidays; Clear and concise speech; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Requires the ability to perform essential functions of a law enforcement officer. Wisconsin Law Enforcement Standard Board certification within 3 years of hire and post high school education requirement within 5 years of first being employed as a law enforcement officer. **Apply:** 4:30 PM, 01/30/2004. Submit Agency Application. To Administrative Assistant Deb DeGroot, Jackson County Sheriff's Office, 307 Main Street, Black River Falls, WI 54615, Phone: (715) 284-0216, Email: [debdegroot@co.jackson.wi.us](mailto:debdegroot@co.jackson.wi.us). **Note:** Oral interviews; Psychological profile; Medical examination; Drug screening; Background investigation. AA/ADA/EOE

#### **POLICE CHIEF**

Middleton Police Department, Middleton, WI **Reason For Announcement:** Fill Vacancy, Full-time. **Responsibilities:** Supervise a department with 30 full-time sworn officers and 22 full and part-time civilians, including seven (7) full-time paramedics in the Middleton EMS. Manage a budget of approximately \$3.7 million. **Salary & Benefits:** \$68,000 - \$75,000 per year. Salary dependent on qualifications. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 12; Longevity pay; Vacation. **Qualifications:** Eligibility for Wisconsin Law Enforcement Standards Board Certification; Bachelor degree - Accredited College or University; Strong leadership/communications skills, demonstrated abilities in planning, budgeting, organizational development, supervision/police personnel management; Ten (10) years of law enforcement experience, including five (5) years of progressively responsible management experience. **Apply:** 4:30 PM, 02/06/2004. Submit Resume. To City Administrator Mike Davis, Middleton Police Department, 7426 Hubbard Avenue, Middleton, WI 53562, Phone: (608) 827-1058, Fax: (608) 827-1057, Email: [mdavis@ci.middleton.wi.us](mailto:mdavis@ci.middleton.wi.us), Internet: <http://www.ci.middleton.wi.us>. EOE

#### **POLICE CHIEF**

Menomonee Falls Police Department, Menomonee Falls, WI **Reason For Announcement:** Fill Vacancy, Full-time. **Responsibilities:** Manages and directs the activities of the Village Police Department, including personnel engaged in law enforcement, public safety, crime prevention, investigation, traffic control, and maintenance of related police records. **Salary & Benefits:** \$65,436 - \$85,654 per year.

Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - ; Clothing allowance; Deferred compensation; Vacation; 125 Flexible Spending Plan. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; Bachelor degree - Police Science, Criminal Justice, Public Administration or closely related field of study; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; Previous experience; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Ability to keyboard/type words per minute; Knowledge and skills in operating computer systems; Clear and concise speech; Ability to handle several tasks simultaneously; Supervisory/Management Experience; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Special consideration for Master's Degree and/or FBI National Academy graduate. Residency preferred. **Apply:** 4:00 PM, 02/27/2004. Submit Resume, Agency Application. To Supervisor Admin. Services Christine Peplin, Menomonee Falls Police Department, W156 N8480 Pilgrim Rd., Menomonee Falls, WI 53051, Phone: (262) 532-4200, Fax: (262) 532-4249, Email: cpeplin@menomonee-falls.org, Internet: www.menomonee-falls.org. To obtain application materials: See below. **Note:** Oral interviews; Psychological profile; Medical examination; Vision examination; Drug screening; Background investigation; Physical fitness/agility screening. AA/ADA/EOE

#### **POLICE OFFICER**

Whitewater Police Department, Whitewater, WI **Reason For Announcement:** Fill Vacancy, Full-time. **Responsibilities:** Ability to perform functions of a police officer, including patrol functions, enforcement of local, state and federal criminal and traffic laws, investigations and courtroom testimony. Must be able to support departments Mission and Value statement. **Salary & Benefits:** \$18.75 - \$21.93 per hour. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Paid holidays - 10; Clothing allowance; Longevity pay; Deferred compensation; Vacation; Shift differential. Department supplies all necessary uniforms and initial equipment. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Good

physical condition; High school diploma; 60 college credits; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Knowledge and skills in operating computer systems; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Wisconsin Law Enforcement Officer board certification AND/OR 60 college credits. **Apply:** 4:00 PM, 01/16/2004. Submit Resume, Agency Application. To Lieutenant Lisa Otterbacher, Whitewater Police Department, 312 Whitewater Street, PO Box 117, Whitewater, WI 53190, Phone: (262) 473-0556 Ext. 154, Fax: (262) 473-0559, Email: lotter@ci.whitewater.wi.us. To obtain application materials: 312 Whitewater Street Whitewater, WI. 53190 (Will mail). **Note:** Written exam; Oral interviews; Psychological profile; Medical examination; Vision examination; Drug screening; Background investigation; Residency required; reside within 15 miles of the City. EOE

#### **POLICE OFFICER**

Hales Corners Police Department, Hales Corners, WI **Reason For Announcement:** Fill Vacancy, Full-time. **Salary & Benefits:** \$40,580 per year. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 10; Clothing allowance; Longevity pay; Deferred compensation; Vacation. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; 60 college credits; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment. **Apply:** 4:00 PM, 01/23/2004. Submit Agency Application. To Captain Kent R. Bieganski, Hales Corners Police Department, 5635 South New Berlin Road, Hales Corners, WI 53130, Phone: (414) 528-6140 Ext. 116, Email: kbieganski@hcpd.net, Internet:

www.hcpd.net. To obtain application materials: May be picked up at the Department any time prior to deadline. **Note:** Written exam; Oral interviews; Psychological profile; Medical examination; Vision examination; Drug screening; Background investigation; NO MAILINGS. TESTING WILL BE IN THE MILWAUKEE AREA ONLY. 4-2 WORK SCHEDULE. EOE

#### **POLICE OFFICER**

Saukville Police Department, Saukville, WI **Reason For Announcement:** Fill Vacancy, Full-time. **Salary & Benefits:** \$38,811 - \$51,090 per year. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Paid holidays - 11; Clothing allowance; Deferred compensation; Vacation. **Qualifications:** U.S. citizen; Minimum age - 21; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; 60 college credits; Associate degree - Criminal Justice; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Knowledge and skills in operating computer systems; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Applicants must be Wisconsin Law Enforcement Standards Board Certified or Certifiable. **Apply:** 5:00 PM, 01/30/2004. Submit DJ-LE-330, Resume. To Chief of Police William D. Meloy, Saukville Police Department, 639 E. Green Bay Ave., Saukville, WI 53080, Phone: (262) 284-0444, Fax: (262) 284-9527, Email: bmeloy@village.saukville.wi.us. **Note:** Written exam; Oral interviews; Psychological profile; Polygraph examination; Medical examination; Vision examination; Drug screening; Background investigation; Residency requirement within 15 miles of the police station. There is a non-refundable \$15.00 administrative fee due upon application. EOE

#### **POLICE OFFICER**

Prescott Police Department, Prescott, WI **Reason For Announcement:** Establish Eligibility List, Full-time. **Responsibilities:** Ability to perform essential functions of a police officer; ability to use all standard police equipment, techniques, and use of force options; good verbal and written



communication skills. **Salary & Benefits:** \$16.72 - \$21.22 per hour. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 10; Clothing allowance; Vacation. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; 60 college credits; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Good verbal and written communication skills; Previous experience; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays. **Apply:** 4:30 PM, 02/27/2004. Submit DJ-LE-330, Resume. To Chief of Police Scott W. Brownell, Prescott Police Department, 800 Borner St., Prescott, WI 54021, Phone: (715) 262-5265, Fax: (715) 262-4178, Email: sbrownell@prescottcity.org. **Note:** Written exam; Oral interviews; Psychological profile; Medical examination; Vision examination; Drug screening; Background investigation; Residency required. EOE

#### **POLICE OFFICER**

Oshkosh Police Department, Oshkosh, WI **Reason For Announcement:** Fill Vacancy, Establish Eligibility List, Full-time. **Responsibilities:** Physical ability to perform essential functions of a police officer; ability to use all standard police equipment, techniques, and use of force options; good verbal and written communication skills. **Salary & Benefits:** \$38,006 - \$49,052 per year. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Paid holidays - 12; Deferred compensation; Vacation; Five days on, two days off; five days on, three days off work schedule. Compensatory time, Call-In Time, A wide variety of job enrichment and promotional opportunities. All Uniforms and Equipment provided. **Qualifications:** U.S. citizen; Minimum age - 20; Driver license; Good driving record; Good physical condition; 60 college credits; Associate degree - In Criminal Justice/Police Science; Bachelor degree - In any Field; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment. **Apply:** Ongoing Recruitment. Submit Resume, Agency Application. To Captain of

Administration Randy E. Van Ness, Oshkosh Police Department, 420 Jackson Street, P.O. Box 1130, Oshkosh, WI 54902-1130, Phone: (920) 236-5700 Ext. 5724, Fax: (920) 236-5087, Email: rvanness@ci.oshkosh.wi.us, Internet: www.oshkoshpd.com. To obtain application materials: Contact City of Oshkosh; Personnel Office; 215 Church Ave, Oshkosh, WI 54902 or call (920) 236-5096. **Note:** Written exam; Oral interviews; Psychological profile; Medical examination; Vision examination; Drug screening; Background investigation; Physical fitness/agility screening; Assessment Center Personality Assessment and Intelligence Testing. AA/ADA/EOE

#### **POLICE OFFICER**

Madison Police Department, Madison, WI **Reason For Announcement:** Fill Vacancy, Full-time. **Responsibilities:** Open enrolment for full-time positions (Spring, 2005). **Salary & Benefits:** \$35,328 - \$53,144 per year. See MPD website. **Qualifications:** See MPD Web site. **Apply:** Ongoing Recruitment. Submit Agency Application. To Sergeant of Police Michael C. Koval, Madison Police Department, 211 S. Carroll St., Madison, WI 53703-3303, Phone: (608) 266-4190, Fax: (608) 261-9963, Email: mkoval@cityofmadison.com, Internet: www.madisonpolice.com. To obtain application materials: www.madisonpolice.com. **Note:** Written exam; Oral interviews; Medical examination; Vision examination; Drug screening; Background investigation; Physical fitness/agility screening. AA/ADA/EOE

#### **POLICE/RECRUIT OFFICER**

Waukesha Police Department, Waukesha, WI **Reason For Announcement:** Establish Eligibility List, Full-time. **Responsibilities:** be certified by the State of Wisconsin Law Enforcement Standards Board, or be eligible for certification, or have a minimum of 66 college credits with emphasis in criminal justice from an accredited university, college or technical school. Also see below. **Salary & Benefits:** \$42,263.30 - \$52,502.60 per year. Wisconsin retirement fund; Health insurance; Life insurance; Sick leave; Dental; Paid holidays - 11; Clothing allowance; Deferred compensation; Education incentive pay; Vacation; Employees may elect to take advantage of the following benefits and are paid by the employee: Flexible Benefit, Supplemental Life Insurance, Vision Insurance. **Qualifications:** U.S. citizen; Minimum age - 21; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin

Law Enforcement Standards Board Certification; High school diploma; Associate degree - Minimum 66 college credits; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Clear and concise speech; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Applicants who do not meet the minimum age and college credit requirements, at the time of application, must meet the minimum age and college credit requirements within six months of the due date for filing applications or upon conditional offer of employment. **Apply:** 02/02/2004. Submit Agency Application. To Administrative Assistant Jennifer Johnson, Waukesha Police Department, 1901 Delafield Street, Waukesha, WI 53188-3672, Phone: (262) 524-3761, Fax: (262) 524-3914, Email: jjohnson@ci.waukesha.wi.us, Internet: www.ci.waukesha.wi.us. To obtain application materials: In state: pick up in person/ out-of-state: contact department. **Note:** Written exam; Oral interviews; Psychological profile; Medical examination; Vision examination; Drug screening; Background investigation; Physical fitness/agility screening; Residency required; Application packets may be picked up Monday through Friday, 7:00AM-10:00PM at City of Waukesha Police Department, 1901 Delafield Street, Waukesha WI 53188 beginning January 12, 2004 until 10:00PM on January 26, 2004. Out of state phone, mail, or e-mail requests will be accepted. AA/EOE

#### **WATER/LAKE PATROL**

Geneva Lake Law Enforcement, Lake Geneva, WI **Reason For Announcement:** Fill Vacancy, Full-time, Part-time, Seasonal. **Salary & Benefits:** \$12.50 per hour. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Eligibility for Wisconsin Law Enforcement Standards Board Certification; Associate degree - criminal justice or related field; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Good verbal and written communication skills; Able to work evenings, weekends, and holidays; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Have the ability to swim and survive in water rescue operations. **Apply:** 03/01/2004. Submit Agency Application. To Chief of Police David S Kirmsse, Geneva

Lake Law Enforcement, PO Box 334, Lake Geneva, WI 53147, Phone: (262) 245-9824. To obtain application materials: after 01/01/04 at Lake Geneva PD or call 262/248-3132. **Note:** Application requirements: completed application; current resume; signed authorization to release information; copy of drivers license; copy of soecial security card; copy of birth certificate.

#### **WATER/LAKE PATROL**

Oakland Township Police Department, Cambridge, WI **Reason For Announcement:** Fill Vacancy, Full-time, Seasonal. **Responsibilities:** Enforcement of all DNR Boating regulations, Township Ordinances, Patrol Lake Ripley, Operation of other equipment, maintain records, court duties and be able to work holidays and weekends with some evening shifts. **Salary & Benefits:** \$15.50 per hour. Clothing allowance. **Qualifications:** U.S. citizen; Minimum age - 21; Driver license; Good driving record; Good physical condition; High school diploma; 60 college credits; Associate degree - Criminal justice or related field; Ability to possess a firearm; No felony convictions; No domestic abuse

convictions; Vision correctable to 20/20; Good verbal and written communication skills; Previous experience; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; Must have strong knowledge of Wisconsin DNR Boating laws, be self starting and able to operate various watercraft. **Apply:** 8:00 AM, 03/01/2004. Submit DJ-LE-330, Resume. To Captain Bruce R. Gondert, Oakland Township Police Department, P.O. 345, Cambridge, WI 53523, Phone: (608) 423-7415. **Note:** Oral interviews; Medical examination; Drug screening; Background investigation; PLEASE NO PHONE CALLS. EOE

#### **WATER/LAKE PATROL**

Troy Township Water Patrol, East Troy, WI **Reason For Announcement:** Establish Eligibility List, Part-time, Seasonal. **Responsibilities:** Conduct patrol on township lakes enforcing

DNR, state and local boating laws. Other duties as assigned. **Salary & Benefits:** \$18.00 per hour. Clothing allowance. **Qualifications:** U.S. citizen; Minimum age - 18; Driver license; Good driving record; Good physical condition; Eligibility for Wisconsin Law Enforcement Standards Board Certification; High school diploma; 60 college credits; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to use all standard law enforcement equipment. **Apply:** 5:00 PM, 03/01/2004. Submit DJ-LE-330, Resume. To Manager Brad Smith, Troy Township Water Patrol, P.O. Box 286, East Troy, WI 53120, Phone: (262) 206-0778, Fax: (262) 642-5227, Email: troywaterpatrol@yahoo.com. **Note:** Oral interviews; Medical examination; Vision examination; Drug screening; Background investigation. EOE

The general Department of Justice mailing address is P.O. Box 7857, Madison, Wisconsin, 53707-7857. Offices are physically located at 17 W. Main Street, Madison, Wisconsin.

**Address all correspondence to: Editor, Law Enforcement Bulletin, P.O. Box 7857, Madison, WI 53707-7857, phone 608/266-5710, fax 608/266-1656, davisonde@doj.state.wi.us. The deadline for all submissions is the 15<sup>th</sup> of the month prior to the month of publication.**

The matter contained in this bulletin is intended for use and information of all those involved in the criminal justice system. Nothing contained herein is to be construed as an official opinion or expression of policy by the Attorney General, the Department of Justice, or any other law enforcement official of the State of Wisconsin unless expressly so indicated.

FOR  
LAW ENFORCEMENT  
JAIL &  
JUVENILE DETENTION



**TRAINING SCHEDULES**

Log on to **[www.wilenet.org](http://www.wilenet.org)**

(A hard copy schedule may be obtained from the Training & Standards Bureau at 608/266-8800)

The training portion of the Bulletin is the responsibility of the Training & Standards Bureau. All courses should be submitted on-line via WILENET ([www.wilenet.org](http://www.wilenet.org), click on Training after entering the secure site). Use of the on-line submission form provides for an immediate announcement on WILENET.

Direct all correspondence to Training & Standards Bureau, P.O. Box 7070, Madison, WI 53707-7070, 608/267-3870, Fax: 608/266-7869, e-mail: [converseka@doj.state.wi.us](mailto:converseka@doj.state.wi.us).

**TITLE:** BASIC DRUG INVESTIGATIONS SCHOOL  
**DATE(S):** March 8 – 12, 2004  
**LOCATION:** Fort McCoy, Wisconsin  
**CONTACT:** Patty Kurdi, 608/266-9233  
Wisconsin Department of Justice

**OVERVIEW:** This course will be presented by Special Agents of the Wisconsin Department of Justice, Division of Criminal Investigation, Narcotics Bureau. Course topics will include: Drug Identification, Informant Management, Tactical Operations, Knock and Talks, Controlled Buys and Undercover Practical Exercises.

**EXPENSES:** Registration cost: \$95.00 (includes breakfast and noon meals). Officers are responsible for the cost of their lodging and other meals. Lodging is \$16.00 per night. A block of rooms has been reserved for this school.

**ENROLLMENT:** Only certified officers from law enforcement agencies are eligible to attend this training. All applications must be received by February 4, 2004. Applicants will be notified via email/fax by February 9, 2004. **Class is limited to 30 students.**

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**DCI BASIC DRUG SCHOOL APPLICATION**

**NAME:** \_\_\_\_\_

**DEPARTMENT:** \_\_\_\_\_

**DEPARTMENT/ADDRESS:** \_\_\_\_\_

**WORK PHONE/FAX #:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**CURRENT NARCOTICS ASSIGNMENT:** \_\_\_\_\_

**\* IF YOU REQUIRE ANY SPECIAL ACCOMMODATIONS TO ATTEND THIS SCHOOL, CONTACT US BY PHONE TO IDENTIFY YOUR REQUIREMENTS.**

**AUTHORIZATION:** \_\_\_\_\_  
(SIGNATURE OF SHERIFF, CHIEF OR DESIGNEE)

**SEND TO: PATTY KURDI  
WISCONSIN DEPARTMENT OF JUSTICE  
17 WEST MAIN STREET  
MADISON, WI 53702  
FAX# 608/267-2777**

**TITLE:** DCI DEATH INVESTIGATION SCHOOL  
**DATE(S):** May 3-14, 2004 AND September 20 - October 1, 2004  
 (INDICATE PREFERENCE . . . BOTH SESSIONS BEING FILLED AT DEADLINE)  
**LOCATION:** Green Lake Conference Center, Green Lake, WI  
**CONTACT:** Patty Kurdi, 608/266-9233, kurdipl@doj.state.wi.us  
 Wisconsin Department of Justice

**OVERVIEW:** This is an advanced level course intended for experienced criminal investigators who would be assigned to conduct death investigations. Topics relate to all typed of violent deaths, including homicides, suicides, accidents, and suspicious/sudden/unexpected deaths. The course is intended to equip the criminal investigator with the skills and knowledge necessary to conduct a professional death investigation. Included in the agenda are presentations on how to detect and recover buried bodies, how to identify human remains, and how to "interrogate" victims to determine how, when, and where they died, and who, if anyone, was responsible for their deaths. All commonly encountered means of death are discussed, including firearms, poison, sharp and blunt force, asphyxiation, and fire/explosions. In the second week, students are exposed to a variety of formal and informal investigative techniques used to identify and develop suspects.

**EXPENSES:** Instructional costs for 2004 are not yet finalized. The total cost must either be deducted from the agency's reimbursement allotment through Training and Standards or paid directly by check to the Department of Justice.

**SPECIAL NOTES:** Only certified officers from Wisconsin law enforcement agencies are eligible to attend. Enrollment is limited to 30 participants per session. In order to allow as many departments as possible to attend, only one officer per year will be accepted from each department. No waiting list is carried forward; any interested agency should submit a new application for 2004, and those applications will be used to fill the rosters for both the spring and fall sessions in 2004. **All applications must be received by February 13, 2004.**

-----  
**DEATH INVESTIGATION SCHOOL**

**NAME:** \_\_\_\_\_

**TITLE OF APPLICANT:** \_\_\_\_\_

**DEPARTMENT:** \_\_\_\_\_

**DEPARTMENT/ADDRESS:** \_\_\_\_\_

**WORK PHONE NUMBER:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**CURRENT NARCOTICS ASSIGNMENT:** \_\_\_\_\_

**\*\*\* IF YOU REQUIRE ANY SPECIAL ACCOMMODATIONS TO ATTEND THIS SCHOOL,  
 PLEASE CONTACT US BY PHONE TO IDENTIFY YOUR REQUIREMENTS. \*\*\***

**AUTHORIZATION:** \_\_\_\_\_

(SIGNATURE OF SHERIFF, CHIEF OR DESIGNEE)

**SEND TO:** PATTY KURDI  
 WISCONSIN DEPARTMENT OF JUSTICE  
 17 WEST MAIN STREET  
 MADISON, WI 53702  
 FAX# 608/267-2777



DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
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 PENNSYLVANIA NATIONAL GUARD  
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 Annville, PA 17003-5502  
 Toll Free (877) 806-6293

**No Cost** Law Enforcement & Prevention Training at NCTC in Camp Douglas, Wisconsin  
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**Course Schedule (Wisconsin Campus)**

January, February, March 2004		
Course Title	Course Dates	Course Size
Money Laundering <New>	Jan 7-9, 2004	30
Intro to Narco-Terrorism <New>	Feb 2-4, 2004	30
Grant Writing (Demand Reduction Only)	Feb 9-13, 2004	20
Police Executive Training – Basic	Mar 1-12, 2004	35
Analytical Investigative Techniques – 1	Mar 15-19, 2004	30
Identifying Deceptive Behavior	Mar 22-25, 2004	40
Coalition Building	Mar 29-30, 2004	25
Pathways to Effective Programs and Positive Outcomes	Mar 31-Apr 1, 2004	25
April, May, June 2004		
Conducting Complete Traffic Stops <New>	Apr 5-6, 2004	50
Spanish for Law Enforcement – Phase 1	Apr-14-16, 2004	30
Drug ID (Law Enforcement Only)	Apr 19-23, 2004	50
Drug ID (Demand Reduction Version)	April 26-28, 2004	50
Undercover Risk Analysis	May 3-4, 2004	40
Expert Testimony	May 5-7, 2004	40
School Resource Officer	May 24-28, 2004	30
Video Equipment Training	Jun 2-4, 2004	20
Identifying Deceptive Behavior	Jun 7-10, 2004	40
Leadership and Mastering Performance Management	Jun 21-25, 2004	50
Basic Warrant Execution	Jun 28-Jul 1, 2004	30
July, August, September 2004		
Interview and Interrogation	Jul 7-9, 2004	50
Drug ID (Law Enforcement Only)	Jul 12-16, 2004	50
Photographic Surveillance Techniques	Jul 19-23, 2004	15
Basic Warrant Execution	Jul 27-30, 2004	30
Spanish for Law Enforcement – Phase 2 <New>	Aug 3-6, 2004	30
Police Executive Training – Advanced <New>	Aug 9-20, 2004	35
Analytical Investigative Techniques – 2 <New>	Aug 23-27, 2004	30
Criminal Street Gang	Aug 30-Sep 1, 2004	50
Pathways to Effective Programs and Positive Outcomes	Sep 2-3, 2004	25
Intro to Narco-Terrorism <New>	Sep 8-10, 2004	30
Photographic Surveillance Techniques	Sep 13-17, 2004	15
Leadership and Mastering Performance	Sep 20-24, 2004	50
Grant Writing (Law Enforcement Only)	Sep 27-Oct 1, 2004	20

Visit [www.counterdrug.org](http://www.counterdrug.org) to view a complete listing of courses in Pennsylvania and Wisconsin or to register online for one of our **no-cost** classes.

Cpt Jon Russell	Training Officer	(608) 427-1510	jrussell@counterdrug.org
SFC George Petts	Training Coordinator	(608) 427-1795	george.petts@wicrtc.ang.af.mil
SSgt John Noga	Lead Assistant Training Coordinator	(608) 427-1794	john.noga@wicrtc.ang.af.mil
SSgt Melissa Hunter	Assistant Training Coordinator	(608) 427-1793	melissa.hunter@wicrtc.ang.af.mil

Volk Field, Camp Douglas, Wisconsin      Phone (608) 427-1793      Fax (608) 427-1385

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